

Williamson's Chapel United Methodist Church
Changing Lives and Changing the World through Jesus Christ

Position: Childcare Worker

Purpose: Williamson's Chapel United Methodist Church seeks to provide childcare which is a place of care and nurture for children; where parents feel confident leaving their children while they attend worship, Sunday School or other church functions.

Reports to: Children's Ministry Coordinator

Job Classification: Hourly Employee

Qualifications: Current CPR/First Aid certification or willing to complete CPR/First Aid course.
Submit to a background check.
Adhere to Safe Sanctuary policies and procedures.

Capabilities: Responsible, caring and loving toward children.

Responsibilities:

- Greet parents and children at classroom door, and receive any special instructions from parents.
- Greet parents and children by name if known. If the family is new, introduce yourself.
- Direct parents to check in station, if they have not already checked in their child.
- At pick up time, match child's nametag with parent's pick up tag. If parent has lost tag follow "Lost Tag Procedure".
- Age-appropriate care, which includes: feeding, changing diapers, taking child to restroom, maintaining a safe environment, holding, sitting with and cheerfully interacting with children through games, stories, crafts and play.
- Be polite, friendly and courteous to all children, parents and volunteers.
- Prior to children's arrival set out toys and other materials for their use. After children have left, pick up the room, sanitize toys and put them away.
- Communicate any problems or needs for supplies, snacks, etc. to Children's Ministry Coordinator.

Salary: starts at \$15.00 per hour